

भारत सरकार/ Government of India
संचार मंत्रालय/ Ministry of Communications
डाक विभाग/ Department of Posts
डाक प्रौद्योगिकी उत्कृष्टता केन्द्र/ CENTER FOR EXCELLENCE IN POSTAL
TECHNOLOGY
बेंगलुरु/ Bengaluru-560001

दूरभाष/ Tel: 080-22850444/434 ईमेल/ e-mail: staffbranch.cept@indiapost.gov.in

Memo No. CEPT-I/STA-II / General/Dlgs dated at Bengaluru the 20.05.2026

Subject: Calling for willingness to work in Technology branch at CEPT, Bengaluru
from IPs/PAs/SAs/ -reg

1. The Competent Authority is pleased to invite applications from willing officers/officials amongst IPs/PAs/SAs from Circles to work in Technology Branch at CEPT, Bengaluru.

2. The IPs/PAs/SAs possessing the requisite knowledge and skills for the positions of IP and OA in the Technology Branch at CEPT, such as skills to handle day-to-day technology and IT-related official communications and coordination.


3. Terms and Conditions:

- For IP, preference will be given to Graduates with Computer/Technical background and Technology Operation Experiences.
- Selection will be based on suitability and experience
- PAs/SAs should have worked in CO/RO/DO/Administrative Offices
- There should be no vigilance /disciplinary case pending against the officer/ official.
- The applications in the Proforma (Annexure A) may please be sent to this office on or before 10-06-2026 through proper channel.
- Applications received after due date will not be considered.
- Selected officer/officials should join immediately to CEPT Bengaluru on receipt of orders.
- The posting of IP to CEPT is in accordance with the guidelines issued by the Directorate vide No.X-7/15/2021-SPN-II dated 15-02-2023..
- PAs/SAs will be posted either on the establishment of CEPT or on attachment basis.

Officers/officials may submit their willingness in the prescribed proforma enclosed as "Annexure-A" through proper channel.

4. To ensure widespread awareness and encourage suitable candidates to apply, it is requested to cause wide circulation among all the staff members

Encl: As above


Assistant Director (Administration)
O/o The General Manager
Centre for Excellence in Postal Technology
Bengaluru-560001

Copy to:

- i. All CPMGs of all Postal Circle for wide publicity
- ii. The DDG(PMU) Dak Bhawan, Sansad Marg, New Delhi-110 001
- iii. The DDG(Personnel), Dak Bhawan, Sansad Marg, New Delhi-110 001
- iv. The DDG(Technology), Dak Bhawan, Sansad Marg, New Delhi-110 001.
- v. All Group Officers of CEPT.
- vi. All Admin Units of CEPT.

Annexure-A

PROFORMA

Application for IP/ Office Assistant at CEPT Bengaluru

01.	Name of the officer/official	
02.	Designation	
03.	Date of birth	
04.	Application for the post of IP/OA (Strike out which is not applicable)	
05.	Name of the office presently working	
06.	Date of entry in the Department	
07.	Post/field held from the past 3 years	
08.	Education Qualification	
09.	Knowledge in Computer/technology matters	
10.	Technical/Profession qualification, if any	
11.	Any other relevant information, if any	

I Working as.....hereby declare that information provided above by me is true to the best of my knowledge.

Date:
Place

Signature of the Applicant